



# THE COMMUNICATOR

Grant County Employee Newsletter

Volume 6, Issue 1  
January 2008

*In this quarter's issue...*

Guest Columnist—Lisa Riniker  
Year End Reminders

Personnel Website  
Service Year Anniversaries  
2008 Training Opportunities  
2008 Holiday Schedule

## Guest Columnist— Lisa A. Riniker, District Attorney

I would expect that all of you know that the District Attorney's office is in charge of prosecuting crimes that occur in Grant County. However, the District Attorney's office does much more than just that. While we do spend the majority of our time on criminal prosecutions, we also spend a great deal of time on things such as juvenile delinquencies, children in need of protection or services, termination of parental rights, John Doe hearing and traffic and other civil tickets.

Last year the District Attorney's office filed 252 felonies, 686 misdemeanors, 93 juvenile delinquencies and 32 child in need of protection and services cases. Along with all of the other matters this office files, there were a total of 1974 cases for 2006, or 987 cases for each Attorney Pozorski and myself. This does not include traffic or other civil tickets which

we deal with. That number also does not include the cases that are referred to this office that do not result in charges being filed. This year we will see approximately the same number of cases.

The District Attorney's office has two attorneys to handle all of these cases, one victim/witness coordinator and three administrative assistants. Anthony Pozorski is the Assistant District Attorney and has been in the office for 22 years. Attorney Pozorski's experience and professionalism shows every day and is a great asset to the office.

The victim/witness coordinator is Darla Adams. She deals with victims' questions and concerns and informs them of the legal process and court procedures. She also coordinates witnesses for court hearings, making sure that every-

one is on time and prepared for court. Darla also insures that victims' rights are protected according to the requirements set forth in the statutes. Darla juggles many duties and her organization is key to the office being able to function properly.

The three administrative assistants are Jane Reed, Pat Perkins and Ellen Burdt. They have many duties, some of which are to answer phones, field numerous questions from the public, do transcription, maintain calendars, maintain all of the files and try to keep everyone organized. Each assistant has her own expertise in certain areas such as preparing jury instructions, logging in new cases into the State's system or dealing with worthless checks. Each has been with the office for numerous years. The experience and knowledge that each has is essential to the smooth operation of the office. Without any one of the office staff, we could not get as much done as we currently do and the work would simply build up.

I have been the District Attorney for three years and have really enjoyed the job. I was elected to the office after Emil Everix retired after 31 years of service. I can only hope that I will have the opportunity to serve for that many years.

Lisa A. Riniker,  
District Attorney



Darla Adams, Pat Perkins, Ellen Burdt, Anthony Pozorski, Jane Reed, and Lisa Riniker



## Year End Reminders

Submitted by Dawn Mergen, Personnel Specialist

### 2007's \$10 Office Visit Co-pay Receipts

The Grant County Personnel Office will accept reimbursement requests between 1/1/08 and 1/15/08 for the 2007 office visit co-pays. Let us know if you need a form (723-2540). Any reimbursement requests after this date will be forfeited. Payment will be made within fifteen days or as soon as reasonably possible.

### Beneficiaries

Retirement and life insurance beneficiary changes may be made by contacting the Personnel Office (723-2540).

### Personnel Website

The County has a website that you may use to access some of Grant County's employment documents. You may access these documents by clicking on the following links: "Departments" then "Personnel Department" at [www.co.grant.wi.gov](http://www.co.grant.wi.gov)

These are the documents you can find at the website:

- Employment Opportunities (that the public can apply for)
- Employment Application
- Employee Handbook
- Employee Union Contracts
- Office Co-Pay Reimbursement Form

You may also continue to contact the County's Personnel Office with any questions you may have. (723-2540)

### Service Anniversaries (5 year increments)

Linda Schmelz, 25 years on January 1st  
Debra Schmidt, 25 years on March 1st

Chris Carl, 20 years on January 6th

Darla Adams, 15 years on January 4th  
Dolores Schwantes, 15 years on January 4th

Travis Klaas, 10 years on February 2nd  
Sheri Zart, 10 years on February 20th  
Wayne Nuti, 10 years on March 2nd  
Chad Breuer, 10 years on March 3rd  
Earl Anderson, 10 years on March 19th  
Andrew Fritz, 10 years on March 30th

Charles Stagman, 5 years on January 2nd  
Lois McCann, 5 years on March 4th

*Congratulations on reaching these milestones! Thank you.*

Anyone wishing to have a specific subject discussed in a future newsletter may contact Joyce Roling at 723-2045.

### 2008 Training Opportunities

*Please let your supervisor know if you are interested in attending any of these training sessions. The sessions are held in the County Board Room and reserved seating is appreciated by calling 723-2540.*

**Training Dates:** 3/19/08; 6/19/08; 9/18/08; 12/18/08

| Time                    | Title   |
|-------------------------|---|
| 8:15 a.m. to 9:00 a.m.  | Civil Rights Compliance                                   |
| 9:00 a.m. to 9:45 a.m.  | Sexual Harassment<br>Workplace Violence                   |
| 9:45 a.m. to 10:45 a.m. | FMLA<br>Workers Compensation<br>County Benefits in Review |



### 2008 Holidays

The following is a listing of Grant County's year 2008 observed paid holidays:  
(Represented employees' holidays are determined by labor agreement)

New Year's Day.....Tuesday, January 1, 2008  
Friday Afternoon before Easter..... Friday, March 21, 2008  
Memorial Day..... Monday, May 26, 2008  
Independence Day..... Friday, July 4, 2008  
Labor Day..... Monday, September 1, 2008  
Veteran's Day..... Tuesday, November 11, 2008  
Thanksgiving Day..... Thursday, November 27, 2008  
Christmas Eve..... Wednesday, December 24, 2008  
Christmas Day..... Thursday, December 25, 2008  
The New Year's Day holiday for the year 2009 will be Thursday, January 1, 2009.

May the road you walk be a  
smooth one,  
May your troubles be few — if any,  
May the days and years that lie ahead  
be healthy, happy, and many,  
May you have friends in abundance,  
May the sun shine bright  
around you.  
May the world be a wonderful  
place to live,  
And may love always surround you.

Adapted from:  
[www.msn.americangreetings.com](http://www.msn.americangreetings.com)